

SBVC CURRICULUM COMMITTEE MINUTES

DATE 01-25-10	TIME 2:00 p.m. – 4:00 p.m.	LOCATION HLS 231	MEMBERS Larry Buckley <input checked="" type="checkbox"/> Rebecca Whitfield <input checked="" type="checkbox"/> Achala Chatterjee <input checked="" type="checkbox"/> Haragewen Kinde <input checked="" type="checkbox"/> Diane Hunter <input checked="" type="checkbox"/> Corrina Aleman <input type="checkbox"/> Cindy Parish <input checked="" type="checkbox"/> Patti Wall <input checked="" type="checkbox"/> Nicole Williams <input checked="" type="checkbox"/> Reginald Metu <input checked="" type="checkbox"/> Kathy Adams <input checked="" type="checkbox"/> Mandy Batalo <input checked="" type="checkbox"/> Glenn Drewes <input checked="" type="checkbox"/> J D Dulgeroff <input type="checkbox"/> Jesse Galaviz <input type="checkbox"/> Leticia Hector <input checked="" type="checkbox"/> Dennis Jackson <input checked="" type="checkbox"/> Pat Meech <input type="checkbox"/> Allen Moore <input checked="" type="checkbox"/> Denise Knight <input checked="" type="checkbox"/> Gary Kelly <input checked="" type="checkbox"/> Abier Kasouha <input type="checkbox"/> Mary Lou Vasquez <input checked="" type="checkbox"/> GUESTS Cory Schwartz <input checked="" type="checkbox"/>
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DISCUSSION TOPICS

1. Call to order: 2:10 PM
2. Approval of Minutes: 12/7/09 and on-line meeting of 12/14/09 - APPROVED
3. Old Business:
 - a) Glenn Drewes asked for clarification regarding the addition of Departmental Advisories for transfer level courses. Please refer to the minutes of the Curriculum Committee for 9-28-09. At that meeting the following discussion occurred and the committee approved this recommendation:
 - (1) **Cindy suggested that any transfer level course should have a departmental advisory indicating that the student should be eligible for English 101 and mathematics beyond MATH 095 for courses requiring mathematical skills. The requisite analysis would be done on ENGL 015 and the appropriate math course. I presented this recommendation to the Senate and it was approved.**

At a subsequent meeting we seem to have changed this recommendation. The committee decided to have the Departmental Advisory state **“ENGL 015” and not include the statement “or eligible for ENGL 101”**. I believe, reluctantly, that we need to clarify our position. **After a lengthy and lively discussion the committee has been unable to agree on how we want to proceed with this item. Discussion is ongoing. The item is tabled until the next meeting.**
 - b) **The following suggestions were sent to the members of the committee for their consideration:**
 - (1) The Curriculum Committee **recommends** that the following Departmental Advisory be included in all transfer level courses submitted for review.
 - (a) "Eligible for ENGL 015 as determined by SBVC assessment process."
 - (2) The Curriculum Committee **recommends** that the following Departmental Advisory be included in all transfer level courses submitted for review.
 - (a) "ENGL 015 or eligibility for ENGL 101 as determined by SBVC assessment process."
 - (3) The Curriculum Committee **requires** that the following Departmental Advisory be included in all transfer level courses submitted for review.
 - (a) "Eligible for ENGL 015 as determined by SBVC assessment process."
 - (4) The Curriculum Committee **requires** that the following Departmental Advisory be included in all transfer level courses submitted for review.
 - (a) "ENGL 015 or eligibility for ENGL 101 as determined by SBVC assessment process."
 - (5) The Curriculum Committee **recommends** that computational courses include a suitable MATH course as determined by the faculty, as a departmental advisory.
 - (6) The Curriculum Committee **requires** that computational courses include a suitable MATH course as determined by the faculty, as a departmental advisory.
 - c) **Faculty has been discussing these ideas with the division representatives and with the chair via email. These emails have been sent to the committee for their consideration. Discussion continues on this issue. Dr Ragan asked that we investigate what the State Academic Senates position is and include this in our discussions and recommendations to the Senate.**

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d) Discussion continues at this meeting. Allen Moore distributed a hand out from the Model District Policy Manual that explains the position of the Applied Technology, Transportation and Culinary Arts Division. Specifically “Each college may recommend that a student meet a standard of readiness at entry only if recommended by the faculty in the discipline or department and by the curriculum committee...” After discussion for and against this position the committee agreed on the following:

- (1) The Curriculum Committee **recommends** that the following Departmental Advisory be included in all transfer level courses submitted for review.
 - (a) "ENGL 015 or eligibility for ENGL 101 as determined by SBVC assessment process."
 - (b) The Curriculum Committee **recommends** that computational courses include a suitable MATH course as determined by the faculty, as a departmental advisory.

This RECOMMENDATION for a departmental advisory will allow the faculty member who is submitting the course for content review, or a new course, the discretion to choose the English or Math course that best meets the needs of the students in that particular course. It also allows the faculty the discretion to choose to not include a department advisory if they so choose.

A motion was made and seconded for approval. Thirteen (13) voted to approve, two (2) opposed, and two (2) abstained. Motion carried. (Closed)

Meeting Adjourned: 3:00 p.m.

Next meeting: February 8, 2010